

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE SPOKANE SCHOOL DISTRICT AND THE SPOKANE EDUCATION
ASSOCIATION REPRESENTING CERTIFICATED EMPLOYEES**

Elementary Classroom Quarantine MOU

In the event an entire classroom is placed in quarantine and *either* the teacher is not required to quarantine based on advice of the contact tracers or *a substitute is needed* the working conditions will be outlined as follows:

A. Classroom Teachers

1. Day 1 of Quarantine:

- a) Teacher will report to work site according to contract hours.
- b) *The day will be used for planning for virtual instruction except for a minimum of 30-minute class meeting in the afternoon to help students/families know what to expect for the subsequent days of quarantine.*
 - i. *The teacher may ask administrators to be present for this class meeting.*

2. Day 2 – through the end of the Quarantine period:

- a) Teacher will report to work site according to contract hours.
- b) *Live Virtual instruction will follow the schedule below:*

Class Times	Activity
8:00-8:30	WAC Time
8:30-8:45	Morning Meeting/SEL
8:45 – 11:30	Instructional Block I
11:30-1:00	Lunch/Prep
1:00 – 2:30	Instructional Block II
2:30-3:00	Office Hours
3:00-3:30	WAC

- i. *Students will have content delivered in two instructional blocks. One block will be from 8:30-11:30 and one will be from 1:00-2:30. The core instruction block will include a whole group class meeting, whole group instruction, and small group instruction.*

- ii. *The teacher will receive a thirty-minute duty free lunch and a 1-hour prep period from 11:30 – 1pm. The order in which prep and lunch are taken will be determined by the teacher.*
- iii. *The Instructional Block from 8:30-11:30 should be prioritized for delivering core instruction with short breaks given to students.*
- iv. *The Instructional Block from 1-2:30pm should be prioritized for differentiated instruction which may include students requesting virtual support with their learning, clustered grouping of students, etc.*
- v. *Teachers may consider using programs like Lexia, Dreambox, etc. to allow time to work with students in smaller groups during the Instructional Blocks*
- vi. *Office Hours refer to intentional student and family outreach and support*


B. Other instructional/support staff:

- 1. *Students receiving special education services will continue to do so through instructional materials provided by the special educational staff. Academic, behavioral, psychologist, OT, PT, and SLP services will be provided through alternative formats at the staff member's discretion (packets, independent practice applications like Lexia, or individual virtual sessions).*
- 2. *Any staff member providing alternative formats for special education services will not be required to deliver instruction in both virtual and in-person formats simultaneously.*
- 3. *ELD teacher will offer resources (packets, strategies for the classroom teacher) to help support their students who are receiving services but will not be required to deliver live virtual instruction to students who are quarantined.*
- 4. *No live Specialist instruction will be available, but classroom teachers will be able to post virtual activities from a library of lessons from 20-21 year*
- 5. *Specialists, or other certificated staff that do not have students in parts of their schedule due to quarantined classrooms, may be utilized for Fail-to-Fill or support other emergent building needs*


C. Other Considerations

- 1. *In the event a classroom quarantine occurs during conference week, all conferences will be held virtually.*
- 2. *In the event there is a single student (s) who does not need to quarantine with the rest of their class, that student will be given the option to learn from home with their class or attend another in person classroom at their grade level. If the student chooses to attend in person, the teacher who works with them during the quarantine period will be paid overload pay for each additional student.*

FOR THE ASSOCIATION:



Jeremy Shay
President, Spokane Education Association

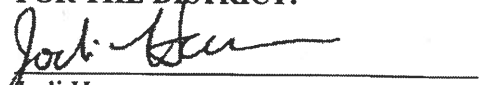


Michelle Jenner
UniServ Director, SEA


9/20/21

Date

FOR THE DISTRICT:



Jodi Harmon
Executive Director, Human Resources



Adam Swinyard, Ed.D.
Superintendent, Spokane Public Schools

9/20/2021

Date

